

FORMS FOR USE IN H.M. SHIPS.

Distinguishing Number of Form.	DESCRIPTION OF FORM.	ESTABLISHMENT.						
		For Ships—For two Years. For Torpedo Boat Destroyers and Torpedo Boats—for three Months.						
		Ships with complements above 700 men.	Ships with complements of and below 700 men, and above 450 men.	Ships with complements of and below 450 men, and above 200 men.	Ships with complements of and below 200 men.	Armed Mercantile Auxiliaries.	Torpedo Boat Destroyers.	Torpedo Boats.
	The following have been ADDED to the List. Copies will be issued by the Naval Store Officer, West India Docks, without demand, as soon as ready :—							
S. 176.	Report on the use and supervision of the Ventilating and Air Warming Arrangements in H.M. Ships ... ..	20	20	20	20	—	20	—
S. 339.	Requisition for Work to be done on Board Repair Ships ... ..	Only required for Ships in the 1st and 2nd Fleets. <i>First Fleet</i> :— 8 per Battleship 10 per Battle Cruiser 8 per Cruiser and Light Cruiser 4 per Minesweeping Gunboat <i>Second Fleet</i> :— 4 per Ship						
S. 568A.	Registered Letter Book, Torpedo Craft ...	—	—	—	—	—	1	1
S. 578 B. 253	Label for Men's Baggage ... ..	1000	750	400	300	100	50	—
S. 1155 4A.	Form for use with Special Fall of Shot Recording Instrument ... ..	For T.B. Destroyers and Torpedo Boats (ex Coastal). To Senior Officer of a No. equal to Flotilla { 2 per Vessel To Senior Officer of each Flotilla for Drill purposes { 10						
S. 1176.	Fishing Vessel Log ... ..	To all sea-going Ships in Home Waters including Destroyers... } 2 Torpedo Boats and Submarines } 1						
E.190A.	Certificate of Examination in Navigation and Pilotage for the rank of Lieutenant.							
E.190B.	Certificate of Examination in Gunnery for the rank of Lieutenant.							
E.190C.	Certificate of Examination in Torpedo for the rank of Lieutenant.							
E.190D.	Certificate of Exumination in Engineering for the rank of Lieutenant.							
	The following has been REVISED, and Old Forms will become OBSOLETE on 1st Sept., 1914. Copies of the revised forms will be issued by the Naval Store Officer, West India Docks, on special demand, as soon as ready :—							
S. 445.	Passing Certificate, Signal Boatswain.							

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Distinguishing Number Form.	DESCRIPTION OF FORM.	ESTABLISHMENT. For Ships—For two Years. For Torpedo Boat Destroyers and Torpedo Boats—for three Months						
		Ships with complements above 700 men.	Ships with complements of and below 700 men, and above 450 men.	Ships with complements of and below 450 men, and above 200 men.	Ships with complements of and below 200 men.	Armed Mercantile Auxiliaries.	Torpedo Boat Destroyers	Torpedo Boats.
	The following have been REVISED, and Old Forms are OBSOLETE. Copies of the revised forms will be issued by the Naval Store Officer, West India Docks, on demand, as soon as ready:—							
S. 158.	Weekly return of R.N.R. Officers who have been discharged from annual or biennial training.							
S. 456.	Certificate of Training Warrant Engineers, R.N.R.							
S. 1.	Form S.1 has been revised (May, 1914) and issues will be made to H.M. Ships from West India Docks without demand.							
	The following have been REVISED, and Old Forms are OBSOLETE. Copies of the revised forms will be issued by the Naval Store Officer, West India Docks, without demand, as soon as ready:—							
S. 16.	Payments for Extra fresh Diet, Sick Mess...	40	30	30	30	10	—	—
S. 303.	Annual Report of Torpedo Exercise.							
S. 1094A.	Weekly Abstract of Coal, Oil Fuel and Water.							
S. 1145.	Report of proof of Lyddite Shell.							
S. 1146.	Report of Inspection, &c., of Filled Lyddite Shell.							
S. 1158.	Gun Director Gear:— To each ship fitted with Director firing.	6						
	The following have been ABOLISHED:—							
S. 306.	Result of Torpedo Firing Competition for Torpedo Boats and Torpedo Boat Destroyers.							
S. 326.	Register of Patent Logs.							



## FORMS FOR USE IN H.M. COASTGUARD SERVICE.

The following has been ABOLISHED:—

- C. 109. Engagement of a R.N.R. Man for Service in Coastguard.

## FORMS FOR USE IN GUNNERY SCHOOLS, &amp;c.

The following have been ADDED to the list. Copies will be issued by the Naval Store Officer, West India Docks, without demand, as soon as ready:—

- G. 96. }  
B. 34. } Register of Confidential Books used for Instructional purposes.

## FORMS FOR USE IN GUNNERY SCHOOLS.

The following have been ADDED to the list. Copies will be issued by the Naval Store Officer, West India Docks, without demand, as soon as ready:—

- G. 170. Range Record.  
G. 171. Sight Record.  
G. 172. Time on aim and spotting correction.  
G. 173. Officer Trainers Remarks.  
G. 174. Rake and Yaw Record.  
G. 175. Form for calculating mean error.

The following has been REVISED, and Old Forms are OBSOLETE. Copies of the Revised Forms will be issued by the Naval Store Officer, West India Docks, on demand, as soon as ready:—

- G. 5. Report on R.N.R. Officers.

## FORMS FOR USE IN TRAINING ESTABLISHMENTS.

The following have been ADDED to the list. Copies will be issued by the Naval Store Officer, West India Docks, without demand, as soon as ready:—

- T.S. 43. Muster Book.  
T.S. 91. Mess Alteration Book.

## FORMS FOR USE IN ROYAL MARINE DIVISIONS, &amp;c.

Form R. 190 (Company demand for Necessaries, large) has been cancelled, and Form R, 190a has been renumbered R. 190.

The following has been REVISED, and Old Forms are OBSOLETE. Copies of the Revised Forms will be issued by the Naval Store Officer, West India Docks, without demand, as soon as ready:—

- R. 157. Cash Accounts. Recruiting.

The following have been ABOLISHED:—

- R. 282. Schoolmaster's Report. Girls' School.  
R. 281. Schoolmaster's Report. Boys' School. These Forms will not be reprinted, the very small number required can readily be prepared in MSS.

## FORMS FOR USE IN R.N. VICTUALLING DEPOTS.

The following has been ADDED to the list. Copies will be issued by the Naval Store Officer, West India Docks, without demand, as soon as ready:—

- V. 28. Notice of proposed action as regards Stores received.

The following has been ABOLISHED:—

- V. 158. Daily Police Report (Haulbowline only).

## FORMS FOR RECORDING RESULTS OF GUNNERY AND TORPEDO PRACTICES, 1914.

*Authority:—G. 2846/14. (1st May, 1914.)*

The following information in regard to the above forms is circulated for information of all concerned, and is to supersede that contained in Gunnery Order No. 67 of 1st July, 1913, which is to be considered cancelled.

In order that the forms for rendering the results of Gunnery and Torpedo Practices may be each year as far as possible in accordance with the rules approved for carrying out the practices, they are revised annually, and only sufficient stock is printed to meet the requirements of the Fleet for one year's practices.

No ship will therefore require to be supplied with more forms than are necessary for the current year's practices.

The forms affected are as follows:—

- S. 292. Register of Gun Practice.
- S. 293. Return of Annual Night Action Practice.
- S. 295. Annual Test of Gunlayers, Squadron Return. (For Fleet use only.)
- S. 296 and series. Annual Test of Gunlayers.
- S. 308 and series. Returns of Torpedo Long Range Firing of Ships.
- S. 1150 and series. General Gunnery Test Returns (Ships).
- S. 1150, No. 1. Combined Signal Table, G. and T. Practices.
- S. 1152. Result of Day Group Firing and Officer of Quarters Firing.
- S. 1155 and series. Day Battle Practice Returns of T.B.D.'s and T.B.'s (ex Coastal)).
- S. 1156. Report of Night Battle Practice of T.B.D.'s and T.B.'s.
- S. 1157. Report of Special Night Torpedo Attack of T.B.D.'s and T.B.'s.

Supplies will be forwarded annually by the Naval Store Officer, West India Docks, to the Flag Officers, &c., under whose directions new forms are in the ordinary course distributed. Ships commissioning or re-commissioning subsequently to the distribution of the new forms will be supplied with one year's allowance at the same time as the remainder of the ships forms.

These forms will be supplied to the Gunnery and Torpedo Schools as necessary for instructional purposes on demand being made on West India Docks.

The following is the approved establishment of the various forms for one year's practice in each case.

This information is to supersede the details as to the establishment shown against any of these forms mentioned in the current edition of Form S. 1.

Form.	Title.	Numbers required by		
		Ships.	Torpedo Craft.	
			Torpedo Boat Destroyers and Torpedo Boats.	Senior Officer of Flotillas.
*S. 292	<i>Gunlayers' Test, Night Firing.</i> <i>Day Group and Officer of Quarters' Firing.</i> Register of Gun Practice (Small Book).	1 per 4 guns, except machine guns.	1 per 4 guns, except machine guns.	1 per T.B.D. in flotilla.
*S. 293	Return of Annual Night Action Practice.	12	—	—
*S. 295	Annual Test of Gunlayers, Squadron Return.	Flagships only in proportion of 4 per ship in the Squadron.	—	—

Form.	Title.	Numbers required by		
		Ships.	Torpedo Craft.	
			Torpedo Boat Destroyers and Torpedo Boats.	Senior Officer of Flotillas.
S. 296	Return of Annual Test of Gunlayers.	5 copies for each calibre of gun per ship.	5 copies for each calibre of gun per T.B.D.	—
*S. 296(c)	Register of Gunlayers' Test.	8	6	—
S. 296(d)	Gunlayers' Test — Towing Ship Form.	8 per Battleship, Battle Cruiser and Cruiser. 4 per Light Cruiser, Sloop and Gunboat.	4	—
S. 296(e)	Register of Annual G.L.T. in T.B.D.'s and T.B.'s	—	3	2 per T.B.D. in flotilla.
S. 296(f)	Time Record ... <i>Torpedo Firing Competition of T.B.D.'s and T.B.'s.</i>	—	3	2 per T.B.D. in flotilla.
S. 1157	Report of Special Night Torpedo Attack of T.B.D.'s and T.B.'s. <i>Torpedo Long Range Firing of Ships.</i>	—	5	—
S. 308	Firing Record ...	6	—	—
S. 308(a)	Loading Umpire Form ...	6	—	—
S. 308(b)	Director Umpire Form ...	6	—	—
S. 308(c)	Target Umpire Form ...	12	—	—
S. 308(d)	Time and Range Form ...	12	—	—
S. 308(e)	Time and Bearing Form ...	12	—	—
S. 308(f)	Destroyer Form ...	15	—	—
S. 308(g)	Target line station keeping Form	12	—	—
S. 308(j)	Picking-up Vessel Form ...	6	—	—
S. 308(k)	Firing Ship Form ...	6	—	—
*S. 1152	Form for Day Group Firing and Officer of Quarters Firing.	Per Group of Guns in each ship— Heavy Guns, 4 An i-T.B. Armament, 4.	—	—

## ALTERATIONS OF FORMS.

Forms S. 1150 (General Gunnery Test Series).

Form.	Numbers required by Fleet Flagship.*	Numbers required by each Squadron Distributing Authority.†	Numbers required by each Ship.	
S. 1150	35	6 per ship in Squadron ... ..	2	
S. 1150(a)	15	3 " " " " " " " "	12	
S. 1150(b)	15	3 " " " " " " " "	12	
S. 1150(c)	45	6 " " " " " " " "	—	
S. 1150(d)	15	3 " " " " " " " "	12	
S. 1150(e)	15	3 " " " " " " " "	12	
" No. 1	25	2 " " " " " " " "	8	
" 2	50	8 " " " " " " " "	20	
" 3	15	3 " " " " " " " "	2	
" 4	100	4 per gun in the Squadron firing on one side §	80	
* " 5	25	4 per nature of gun per ship in the Squadron.	{ 14	
" 6	25			10
" 7	15			5
" 8	40			30
" 9	50	4 " " " " " " " "	30	
" 9a	35	3 " " " " " " " "	6	
" 10	40	8 per ship in the Squadron ... ..	—	
" 11	15	4 " " " " " " " "	—	
" 12	25	6 " " " " " " " "	—	
" 13	25	4 " " " " " " " "	4	

\* For use as may be desired.

† For use at General Gunnery Test and as spare.

‡ For use at all firings *except* the General Gunnery Test.

§ Only required for guns which fire at Battle Practice.

S. 1155.—*Report of Day Battle Practice of Torpedo Boat Destroyers and Torpedo Boats (ex Coastal.)*

Form.	Title.	Torpedo Boat Destroyers and Torpedo Boats (ex Coastal).		Numbers issued to Senior Officer of each Flotilla for Drill Purposes.
		Numbers required by Senior Officer of Flotilla.	Numbers required by each Vessel.	
S. 1155	Report of Battle Practice ...	Two per vessel	Three per vessel	—
S. 1155 (a)	Report of Chief Umpire ...	Four per vessel	—	—
S. 1155 (b)	Fall of Shot and Analysis Chart	One for every two ships of Flotilla.	Six per vessel	6
S. 1155 (c)	Analysis Chart ... ..	Do.	Do.	6
S. 1155 (d)	Tracing of S. 1155a ... ..	Do.	Two per vessel	—
S. 1155 (e)	Tracing of S. 1155b ... ..	Do.	Do.	—
S. 1155, No. 1	Record of Control Officers Orders	Four per vessel	Twelve per gun firing on one side	20
S. 1155, No. 2	Sight Record ... ..	Do.	Do.	20
S. 1155, No. 3	Direction Record ... ..	Two per vessel	Six per vessel	10
S. 1155, No. 4	Elevation Record ... ..	Four per vessel	Four per vessel	10
*S. 1155, No. 4A	For use with special fall of shot recording Instrument	Two per vessel	—	10
S. 1155, No. 5	Record of Times of Firing ...	Four per gun firing on one side	Two per vessel	50
S. 1155, No. 6	Range and Bearing Record ...	Four per ship	—	10
S. 1156	Report of Night Battle Practice of Torpedo Boat Destroyers and Torpedo Boats (ex Coastal)	Two per vessel	Three per vessel	—

Note.—The forms marked \* will be issued as soon as supplies are received.