



for five years at sea as warrant officer. (*For temporary reductions in sea service qualification, see Clause 3.*)

V. A report on each officer is to be furnished through the usual channel as to whether or not he is recommended, the report to reach the Admiralty not later than the first day of the month in which the officer concerned is due for promotion.

C.W. 3. **Commissioned Mechanics.**—The following periods of sea service as warrant officer will be required as a qualification for promotion to Commissioned Mechanician during the periods specified below :—

Until 1st January 1922	—	—	—	3 years.
" " " 1923	—	—	—	3½ "
" " " 1924	—	—	—	4 "

after which the full period of five years will be required.

C.W. 4. The rank of Commissioned Officer from Warrant rank may be granted earlier at the discretion of the Admiralty for war or other distinguished service.

299. **Promotion to Lieutenant or Equivalent Rank.**—Commissioned Officers from Warrant rank, and Warrant Officers may be promoted to the rank of Lieutenant (or equivalent rank) at the discretion of the Admiralty.

2. The following are eligible :—

- N. (a) Commissioned Officers from Warrant rank and Warrant Officers of exemplary conduct who may distinguish themselves by acts of gallantry and daring in the Service; restricted to Officers who are under 45 years of age. *See 245 and 252 (time for pay served before promotion).*
- C.W. (b) Commissioned Officers from Warrant rank and Warrant Officers for long and zealous service.
- 41302 (c) Commissioned Officers from Warrant rank who qualify by examination (*see Appendix X., part XIA*): restricted to the following branches, viz. :—Gunner, Boatswain, Signal Boatswain, Shipwright and Engineer.
1918. (d) Promotion may be granted earlier at the discretion of the Admiralty for war or other distinguished service.
- (e) Specially selected Warrant Officers may also be promoted to Lieutenant or Engineer Lieutenant through the ranks of Mate (general service) and Mate (E) respectively. *See 267 and 281.*

For detailed Regulations see Appendix X., Part XIa.

3-6. *Cancelled.*

ARTICLE 300.

C.W. 2. **Character.**—They must be recommended by Officers commanding His Majesty's Ships, the fact being noted on their

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Service certificates in the space provided for "Special recommendations," and their character must be such as would, if continued, qualify them for the Good Conduct Medal. The award at any time of a character inferior to "Good" will, however, disqualify a candidate.

The particulars of candidates who are considered exceptionally deserving or who have distinguished themselves by meritorious or special services, but who have not attained to the foregoing standard of character, may be submitted to the Admiralty for consideration.

3. **Recommendations.**—Except as provided in Clause 3b, candidates for warrant rank must be recommended half-yearly in accordance with the instructions given on Form S. 198 (see Appendix XVIII., Part I). Recommendations should not be forwarded at any other times, and if the recommending officer wishes to make any remarks in regard to a candidate, he should do so when forwarding the half-yearly return.

3a. The recommendations must be continuous, and if a candidate is not recommended the reasons should be briefly stated in rendering the half-yearly return.

3b. Half-yearly recommendations are not required for Engine Room ratings.

3c. The recommendations are to commence when the candidates are qualified by service and have passed the necessary examinations for Warrant Rank, other than those preceded by courses of instruction, as indicated in the following table:—

Rank.	Returns to commence.
Gunner - - - - }	After passing educational test and examination in Seamanship (S. 440).
Gunner (T) - - - - }	
Boatswain - - - - }	
Boatswain (P. & R.T.)- - - - }	
Warrant Shipwright - - - - }	After passing educational test and preliminary technical examination.
*Warrant Ordnance Officer - - - - }	After passing educational test and preliminary professional examination.
Warrant Electrician - - - - }	After passing educational test and professional examination.
Warrant Wardmaster - - - - }	
Warrant Writer - - - - }	
Warrant Victualling Officer - - - - }	
Signal Boatswain - - - - }	After passing educational test.
Warrant Telegraphist - - - - }	
Warrant Master-at-Arms - - - - }	After passing educational test and professional examination for C.P.O. cook.
Warrant Instructor in Cookery - - - - }	

* The recommendation for Warrant Ordnance Officer should record his ability as a mechanic, his capacity to design and modify articles from ideas given him, and his powers of controlling men and organising work.

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5. **Misconduct or Unsuitability.**—If a qualified candidate for warrant rank should misconduct himself in a manner which would disqualify him for the Good Conduct Medal, his misconduct is to be reported to the authorities to which the Half-Yearly M.S. "Return of candidates recommended for Warrant Rank" is forwarded; and his name will be removed from the roster for promotion.

If a candidate is found unsuitable for advancement, the fact is to be reported to the same authorities, whether he has been previously recommended or not.

5a. **Medical Fitness.**—All promotions will be dependent on medical fitness for service at sea.

6. **Acting Rank.**—Candidates for warrant rank will be given acting rank only on promotion. At the expiration of one year's service an acting warrant officer will be eligible for confirmation in rank, provided his conduct and qualifications have been satisfactory, and he is recommended from the ship in which he is serving; his seniority to reckon from the date of his acting appointment.

301. **Gunner, Gunner (T) and Boatswain.**—A candidate for Gunner, Gunner (T) or Boatswain must comply with the following:—

- (a) Must be qualified under Article 300.
- (b) Must be not more than 35 years of age.
- (c) Must pass the educational test laid down in Appendix X., Part XII.
- (d) Must pass the prescribed examination in Seamanship under the conditions laid down in Form S.440. This examination is to be held in the presence of a Captain or Commander by a Navigating Officer and three Commissioned or other Gunners, Torpedo Gunners or Boatswains.

Candidates for Boatswain on presenting themselves for examination in Seamanship for Warrant rank will be required to produce a certificate of full normal vision from the Medical Officer of the ship in which they are serving as required of candidates for navigating duties under Article 323, Clause 2. Candidates who have already passed in Seamanship must obtain the above certificate of full normal vision.

Before undergoing the above examination in seamanship each candidate

- (i) must be either a Petty Officer or a Leading Seaman of two years' seniority and have passed for Petty Officer;

- (ii) must have served seven years as boy or man, of which at least four years must be in a seagoing ship: the actual period served in seagoing ships to be stated in his passing certificate for Warrant Officer;
- (iii) must produce his service certificate and certificate as Seaman Gunner or Seaman Torpedo Man;
- (iv) must state whether he elects to pass for Gunner, Gunner (T) or Boatswain.

2. Where a candidate for Gunner or Gunner (T) has failed to pass for Gunner's Mate or for a higher torpedo rating within two years of his passing in Seamanship, and is thus ineligible under Article 399. Clause 3, to qualify at once for Warrant rank, the fact is to be noted on the passing certificate (Form S. 410) in the space provided for further remarks, and he is not to be sent home for the courses until qualified.

This clause does not apply to candidates who have failed only in firing practices in the examination for a Higher Gunnery rating provided that passing marks were obtained in the remainder of the course.

3. Subject to Clause 2, candidates who have satisfied all the foregoing conditions will be eligible to undergo the qualifying courses referred to in Article 337, and should be sent home for these courses as soon as practicable.

4. Before being eligible for promotion to Acting Gunner, Acting Gunner (T) or Acting Boatswain, a candidate must be a Petty Officer or Acting Petty Officer with not less than one year's service in the actual performance of the duties of such rating as laid down in Article 337, and must have qualified in the courses required by that Article.

5. A candidate for the rank of Gunner (T) will not be promoted to the rank of Acting Gunner (T) until he has held the non-substantive rating of Torpedo Gunner's Mate, Acting Torpedo Gunner's Mate or Leading Torpedo-man, for one year in a seagoing ship.

6. Whenever passed candidates for the rank of Gunner or Gunner (T) are discharged from any ship or depôt, the Captain of H.M.S. "Excellent" or of H.M.S. "Vernon" is to be informed accordingly, the following information being given:—

Substantive rating,

Non-substantive rating,

Date of discharge,

Where discharged.

Remarks, stating whether still recommended.

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7. Promotion will always be subject to medical fitness for sea service.

302. *Cancelled.*

302a. **Boatswains (P. and R.T.) (Physical and Recreational Training Branch).**—Physical and Recreational Training Instructors who are candidates for the rank of Boatswain (P. and R.T.), before being eligible to take the prescribed course and examination in Physical Training, must have qualified in every way for the rank of Boatswain according to the provisions of Articles 301 and 337, and must be recommended by their Commanding Officers.

2. The roster of candidates for the rank of Boatswain (P. and R.T.) will be kept by the Superintendent of Physical and Recreational Training at Portsmouth, and recommendations of candidates should be addressed accordingly.

3. Before promotion candidates will be required to pass the Physical Training Examination at the School of Physical Training.

4. On promotion they will be known as Acting Boatswains (P. and R.T.) and will conform to the ordinary regulations for confirmation in rank.

5. Candidates for Boatswain (P. and R.T.) who were already Gunners or Boatswains prior to the introduction of the advanced examination in Seamanship for Boatswain (i.e., 30th June, 1919) will not be required to pass the advanced examination in Seamanship (Appendix X., Part XIIb), but all other candidates must do so.

303. **Signal Boatswain.**—A candidate for Signal Boatswain must be not more than 35 years of age, and must undergo the course and pass the examination laid down in "Courses of Instruction of Officers and Men in Signals, &c."

Before being eligible to undergo the prescribed course candidates must:—

- (a) have not less than 2 years' service as Leading Signaller or Leading Signaller and Yeoman of Signals combined;
- (b) have qualified for Yeoman of Signals after a course in the Signal School;
- (c) have served seven years as boy or man.
- (d) have passed the educational test for the rank of Warrant Officer.

A copy of the candidate's service certificate and history sheet must accompany the first recommendation for warrant rank (Article 300). In forwarding the half-yearly recommendations, particular attention should be paid by the recommending officer to a candidate's administrative ability and power of exercising control over his department and the men under his orders.

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1a. *Cancelled.*

1b. *Cancelled.*

2. Candidates will be selected to undergo the prescribed course at the signal school, Portsmouth, from a roster of eligible men kept at that school, due regard being paid to recommendations, service qualifications, and seniority; candidates serving afloat will be relieved in sufficient time to enable them to join their class at the commencement of the course.

3. Candidates who qualify will be placed on a roster for promotion and must continue to be recommended half-yearly; those who fail will not be eligible for a further course.

4. Before promotion to warrant rank a candidate must have served one year at sea as a Yeoman of Signals. Leading Signalmen after passing for warrant rank are, if necessary, to be granted the rating of Acting Yeoman of Signals in sufficient time to ensure their having served in that capacity for a year before their turn for promotion is expected to arrive.

5. *Cancelled.*

304. Warrant Telegraphist.—A candidate for Warrant Telegraphist must be not more than 35 years of age, and must undergo the course and pass the examination laid down in "Courses of Instruction of Officers and Men in Signals, &c."

Before being eligible to undergo the prescribed course a candidate must:—

- (a) have not less than 2 years' service as Leading Telegraphist or as Leading Telegraphist and Petty Officer Telegraphist combined;
- (b) have qualified for Petty Officer Telegraphist after a course in the Signal School;
- (c) have served seven years as boy or man;
- (d) have passed the educational test for the rank of warrant officer.

A copy of the candidate's service certificate and history sheet must accompany the first recommendation for warrant rank (Article 300). In forwarding the half-yearly recommendations, particular attention should be paid by the recommending officer to the candidate's administrative ability and power of exercising control over his department and the men under his orders.

2. Candidates will be selected to undergo the prescribed course at the signal school, Portsmouth, from a roster of eligible men kept at that school, due regard being paid to recommendations, service qualifications, and seniority; candidates serving afloat will be relieved in sufficient time to enable them to join their class at the commencement of the course.

3. Candidates who qualify will be placed on a roster for promotion and must continue to be recommended half-yearly; those who fail will not be eligible for a further course.

4. Before promotion to warrant rank a candidate must have served one year at sea as a Petty Officer Telegraphist. Leading Telegraphists after passing for warrant rank are, if necessary, to be granted the rating of Acting Petty Officer Telegraphist in sufficient time to ensure their having served in that capacity for a year before their turn for promotion is expected to arrive.

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1918. **305. Warrant Master-at-Arms.**—A candidate for Warrant Master-at-Arms must be not less than 35 years of age, must be a Master-at-Arms with five years' service as such, and must have passed the educational test for the rank of Warrant Officer.

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1920. **306. Warrant Shipwright.**—A candidate for Warrant Shipwright must be not more than 35 years of age, must have attained the rating of Acting Shipwright 4th Class, or above, and have served for not less than 12 months in all, in one or more of His Majesty's ships. Before he can be placed on the roster for promotion he must pass, in the order given, the examinations detailed in Appendix X., Part XIV.

2 and 3. *Cancelled.*

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1920. **307. Warrant Engineers and Warrant Mechanics** will be selected from the Chief or other Engine Room Artificers and the Mechanics who have passed the examination prescribed in Appendix X., Part XIII., and are recommended. Before being eligible to take this examination candidates must have complied with the following:—

(a) Must be qualified under Article 300.

(b) *Warrant Engineer*:—Must have served as Chief or other Engine Room Artificer for three years in seagoing ships in commission and have served for six years with continuous "Very Good" character with previous character not inferior to good in time counting for pension. Candidates entered as Boy Artificers will not be allowed to reckon service prior to being rated Acting Engine Room Artificer 4th Class.

Warrant Mechanician:—Must have served not less than five years in the rating of Mechanician (Acting and Confirmed) three of which must have been in a ship-of-war at sea.

(c) Must produce the following certificates signed by the Captain and Engineer Officer of the last ship in which he served:—

- (i) that he is capable of taking charge of the machinery of a small ship, and
 (ii) that he is considered fit in every respect for advancement to Warrant rank.

(d) Must have passed the Educational Test for the rank of Warrant Officer.

2 and 3. *Cancelled.*

308—*Cancelled.* (See 307.)

309. The Candidates for Warrant Engineer or Warrant Mechanician will be informed whether they have qualified or not. If successful, their names will be placed on a roster for promotion at the Admiralty, and the following notation is to be made on their service certificates "Qualified for Warrant Engineer (or Warrant Mechanician), and noted for promotion" (Q.W.E.) or (Q.W.M.), also in the report on Engine Room Artificers and Mechanicians, Form S. 189, in which it should be added if they are recommended for promotion.

2. Any act of grave misconduct or inefficiency on the part of a man placed on the roster for promotion to Warrant Engineer or Warrant Mechanician is at once to be reported to the Admiralty with a view to his name being removed from the roster, and the notation on his Service Certificate is to be cancelled.

A report is also to be made to the Admiralty immediately on the death or discharge from the Service of a man who is on the roster.

310. **Warrant Electrician.**—Warrant Electricians will be selected from Chief or other Electricians who have passed the examination prescribed in Appendix X., Part XV. Before undergoing this examination candidates must have served not less than six years from date of entry, of which four must have been at sea; must be qualified under Article 300; must be not more than 35 years of age; and must have passed the educational test for the rank of Warrant Officer.

Candidates will not be allowed to sit for examination on more than three occasions.

311. **Warrant Ordnance Officer.**—A candidate for Warrant Ordnance Officer must be not more than 35 years of age. To be eligible to undergo the prescribed examination (see Article 338a), he must have served not less than six years as Ordnance Artificer above 5th Class, including four years in sea-going ships in commission and excluding time as Acting Ordnance Artificer, 4th Class, beyond 18 months, and have passed the educational test for the rank of Warrant Officer and the preliminary professional examination prescribed in Appendix X., Part XVI.

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Service as Chief Armourer and Armourer, and as Engine Room Artificer above 5th Class, including acting time not exceeding 18 months, is to be counted as the equivalent of Ordnance Artificer time for this purpose by men transferred from those classes.

2. A candidate will not be allowed to present himself for the preliminary professional examination unless he is eligible as regards service and character, has passed the educational test for the rank of Warrant Officer and can produce a certificate from the Captain of the Ship in which he is serving that he is considered fit in every respect for promotion to warrant rank.

3. No candidate will be allowed to sit for the preliminary professional examination more than three times.

312. Schoolmaster Branch.—Officers of the Schoolmaster Branch will be appointed by the Admiralty on the recommendation of the Adviser on Education.

313. Warrant Wardmasters will be appointed by the Admiralty on the recommendation of the Medical Director-General, and will be selected from Sick Berth Chief Petty Officers who have had adequate experience in that rating, are not less than 35 years of age, and have passed the professional examination detailed in Appendix X., Part XVIb.

2. Before being eligible to sit for the above examination candidates must have served two years as Petty Officer and Chief Petty Officer combined in a Naval Hospital or Sick Quarters, the Petty Officer time being during the last four years served in that rating and the Chief Petty Officer time being not less than six months. They must also have passed the Educational Test for the rank of Warrant Officer.

314. Warrant Writer.—To be eligible for appointment as Warrant Writer candidates must:—

- (a) be qualified under Article 300;
- (b) have seven years' service in writer ratings;
- (c) have passed the educational test for warrant rank before the professional examination is taken;
- (d) have passed the professional examination given in Appendix X., Part XVIa.

315. Warrant Victualling Officer.—To be eligible for appointment as Warrant Victualling Officer, candidates must:—

- (a) be qualified under Article 300;
- (b) have seven years' service in victualling ratings;
- (c) have passed the educational test for warrant rank before the professional examination is taken;
- (d) have passed the professional examination given in Appendix X., Part XVIa.